



# FLORIDA STATE UNIVERSITY

## Dedman College of Hospitality

### Double Major/ Dual Degree Policy

Choosing to double major is an important decision that requires both consideration and academic planning. If the double major will add a significant amount of time to your degree program, it may be more beneficial to pursue a second bachelor's degree in that area of study.

- Double Major: Students complete the standard 120 degree hours while studying two majors, for which they receive one bachelor's degree.
- Dual Degree: Students complete 150 degree hours while studying two majors, for which they receive two bachelor's degrees.

Double majors and dual degrees must be declared by the end of the semester in which a student will earn 90 cumulative credit hours toward their degree program at Florida State University. If you declare a dual degree or double major but do not complete it, you will not be eligible for a refund of excess credit charges accrued while working on the dual degree or double major. Rules regarding student dismissal, reinstatement, and all general academic qualifications at the university are governed and enforced by the primary major and that major's corresponding academic dean. Second major academic deans shall only be concerned with the student's completion of all requirements, prerequisites, etc., for that second major.

**If you did not declare your intent to double major or pursue dual degrees by the time you earned 90 cumulative hours and wish to do so, you may petition the Dedman College of Hospitality for an exception to add a second major or declare dual degree-seeking status.**

Students interested in declaring a double major or dual degree should do the following:

1. Communicate with an adviser in your primary major to obtain an academic progress check for the primary major/degree and determine which courses are needed to complete the primary major/degree, including any outstanding university or college level requirements.
2. Communicate with an adviser in your anticipated secondary major to obtain a major change form, an academic progress check for the secondary major/degree and to determine which courses are needed to complete the secondary major/degree.
3. Complete the Academic Plan of Study with the advisers associated with both majors to outline all currently enrolled and remaining coursework for the primary and secondary majors/degrees, as well as remaining university and college level requirements.
4. Submit the major change form, Academic Plan of Study, as well as academic progress checks for both majors, to the Dedman College of Hospitality mapping coordinator for final review.

Dedman College of Hospitality will review the following factors when determining whether to approve a petition to add an additional major or dual degree:

- How much of the anticipated secondary major has already been completed?
  - Will the addition extend the student's time to graduation?
    - First-time in College students have a four-year graduation window.
    - Upper-Division transfer students have a two-year graduation window.
  - What is the student's academic standing at FSU?
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## Dedman College of Hospitality

### Double Major/ Dual Degree Academic Plan of Study

Name: \_\_\_\_\_ Campus ID: \_\_\_\_\_

Primary Major: \_\_\_\_\_ Secondary Major: \_\_\_\_\_

Minor for Primary Degree: \_\_\_\_\_ Minor for Secondary Degree: \_\_\_\_\_

Total credits earned prior to this term: \_\_\_\_ Anticipated Graduation: \_\_\_\_\_ 20\_\_

Please select one of the following:  Double Major  Dual Degree

**Complete the following for every semester through graduation, including the current term. Upon approval, this document will act as a binding agreement between the student and the college. Failure to abide by the approved plan could result in removal from the primary or secondary major.**

Fall Term Year: _____		Spring Term Year: _____		Summer Year: _____	
Course Prefix/ Number	Credit Hours	Course Prefix/ Number	Credit Hours	Course Prefix/ Number	Credit Hours
Total Hours for Term:		Total Hours for Term:		Total Hours for Term:	

Fall Term Year: _____		Spring Term Year: _____		Summer Year: _____	
Course Prefix/ Number	Credit Hours	Course Prefix/ Number	Credit Hours	Course Prefix/ Number	Credit Hours
Total Hours for Term:		Total Hours for Term:		Total Hours for Term:	

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Double Major/ Dual Degree Academic Plan of Study (continued)

Fall Term Year: _____		Spring Term Year: _____		Summer Year: _____	
Course Prefix/ Number	Credit Hours	Course Prefix/ Number	Credit Hours	Course Prefix/ Number	Credit Hours
Total Hours for Term:		Total Hours for Term:		Total Hours for Term:	

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*By typing my name here, I am electronically signing this form.*

Primary Major Adviser Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Second Major Adviser Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For Office Use Only:*

Additional Major Mapping Coordinator/Academic Dean Signature:  
 \_\_\_\_\_ Date Approved: \_\_\_\_\_

Dedman College of Hospitality Mapping Coordinator/Academic Dean Signature:  
 \_\_\_\_\_ Date Approved: \_\_\_\_\_